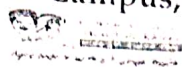




भा० कृ० अ० प०—राष्ट्रीय पादपआनुवांशिकसंसाधनब्यूरो
ICAR-National Bureau of Plant Genetic Resources
पूसापरिसरगई दिल्ली-110012
Pusa Campus, New Delhi - 110012



Phone: 011-25802835 (O)

E-mail: avdhesh.kumar@icar.gov.in

No. CDN 2008 Committee (e-file No. 91273)

Dated: 15th June, 2023

OFFICE ORDER

Consequent upon ICAR's Endt. No. 21(89)/98-CDN dated 11.12.1998, The Director, ICAR-NBPGR is pleased to re-constitute the "Internal Complaint Committee" as under :-

Composition of committee for ICAR-NBPGR, New Delhi and its Regional Stations/ Base Centres :

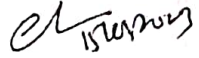
S No.	Name of the Officer	Designation
1.	Dr. Anju Mahendru Singh, Head, DGC, ICAR-NBPGR, New Delhi	Chairperson
2.	Dr. Kavita Gupta, OIC, PME Cell, ICAR-NBPGR, New Delhi	Co-Chair
3.	Dr. Chithra Devi Pandey, Pr. Scientist, DGC, ICAR-NBPGR, New Delhi	Member
4.	Mrs. Seema Malhotra, Director, SCOPE Plus, B-73, 3 rd Floor, Soami Nagar (N), N. Delhi-17	Member
5.	Dr. Mool Chand Singh, Pr. Scientist, DPQ, ICAR-NBPGR, New Delhi	Member
6.	Dr. Jyoti Kumari, Pr. Scientist, DGE, ICAR-NBPGR, New Delhi	Member
7.	Ms. Amrita Negi, AAO, ICAR-NBPGR, New Delhi	Member Secretary

The said committee shall Deal/Act in accordance to the guidelines which is in brief for information to all that the Internal Complaint Committee is meant to safe guard and promote well being of all women employees of an organization. It takes care of all complaints on sexual harassment of women at workplace and action taken for redressal of complaints. It also takes care of any act or conduct by a person in authority and belonging to one sex which denies equal opportunity in pursuit of carrier development or making the environment at workplace hostile or intimidating to a person belonging to other sex, only on the ground of sex.

Functions:

- To investigate reported cases of commission of acts of sexual harassment of women, if any, and submit its report to the disciplinary authority recommending action to be taken against the accused employees.
- To make an annual report to the Ministry about the complaints on sexual harassment of women at workplace and action taken for redressal of complaints.
- To hold regular quarterly meetings even if there are no complaints.

- To review the state of preparedness to deal with complaints and to make all officers fully aware of their responsibilities in this regard.



(Avdhesh Kumar)
Asstt. Admn. Officer

Copy to :-

1. All Officers above (by name).
2. All HOD's/In-charges, ICAR-NBPGR, Regional Stations/Base Centres :- To bring it into notice of all employees working under the control of concerned.
3. Comptroller, ICAR-NBPGR, New Delhi :- To bring it into notice of all employees working under your control.
4. All AO's/AAO's, ICAR-NBPGR, New Delhi and its Regional Stations :- To bring it into notice of all employees working under the control of concerned.
5. PPS to the Director, ICAR-NBPGR, New Delhi.
6. PA to CAO (SG), ICAR-NBPGR, New Delhi.
7. PA to SAO, ICAR-NBPGR, New Delhi.