

**Performa for application for advance from Provident Funds
Application for Advance from G.P.F.**

1.	Name of the Subscriber	
2.	Account Number	
3.	Designation	
4.	Pay	Rs.
5.	Balance at Credit of the subscriber on the date of application as below:-	
	i Closing balance as per statement for the year _____	Rs
	ii Credit from _____ to _____ on account of monthly subscription.	Rs
	iii Refunds	Rs-
	iv Withdrawals during the period from _____ to _____	Rs
	v Net balance at credit	Rs
6.	Amount of advance/outstanding, if any, and the	
7.	Amount of Advance required	
8.	a.	Purpose for which the advance is required
	b.	Rules under which the request is covered
	c If advance is sought for House Building etc., following information may be given:-	
	i	Location & measurement of the plot
	ii	Whether plot is freehold or on lease
	iii	Plan for construction
	iv	If the flat or plot being purchased is from a H.B. Society, the name of Society, the location & measurement, etc.
	v	Cost of construction
	vi	If the purchase of flat is from DDA or any Housing Board etc., the location, dimension, etc., may be given.
	d	If advance is required for education of children, following details may be given:-

	i	Name of the son / daughter	
	ii	Class & Institution / College where studying	
	iii	Whether a day-scholar or a hostler	
	c	If advance is required for treatment of ailing family members, following details may be given:-	
	i	Name of the patient and relationship	
	ii	Name of the Hospital / Dispensary / Doctor where the patient is undergoing treatment.	
	iii	Whether outdoor / indoor patient	
	iv	Whether reimbursement available or not	
9	Amount of the consolidated advance (Items 6 and 7) and number of monthly installments in which the consolidated advance is proposed to be repaid.		Rs. _____ in _____ Installments.
10	Full Particulars of pecuniary circumstances of the subscriber, justifying the application for the advance		

I certify that particulars given below are correct and complete to the best of my knowledge and belief and that nothing has been concealed by me.

Date:-

Signature of the Applicant

Name _____

Designation _____

Section / Branch _____

Note:- In case of advance under 8 © to 8 (e), no certificate or documentary evidence would be required.