



भा0 कृ0 अ0 प0-राष्ट्रीय पादप आनुवांशिक संसाधन ब्यूरो
ICAR-National Bureau of Plant Genetic Resources
पूसा परिसर नई दिल्ली-110012
Pusa Campus, New Delhi - 110012



62 कडम, 62 उमर
किसानों का हमसफर
भारतीय कृषि अनुसंधान परिषद

स्वच्छ भारत अभियान
SWACHH BHARAT MISSION



Agrisearch with a human touch

02nd October, 2014 to 02nd October, 2019

Phone: 011-25802832(O)

E-mail : avdhesh.kumar@icar.gov.in

No. CDN/2008/Committee

Dated: 27th June, 2023

OFFICE ORDER

In partial modification of Office Order No. CDN/2008/Committees/920 dated 12.6.2018, the Director, ICAR-NBPGR, New Delhi is pleased to reconstitute the following committees with immediate effect until further orders:

1. PURCHASE ADVISORY AND MONITORING COMMITTEE

1.	Dr. Rakesh Singh, Head, DGR	Chairperson
2.	Dr. Kavita Gupta, Pr. Scientist, DPQ	Member
3.	Dr. Ambika B Gaikwad, Pr. Scientist, DGR	Member
4.	Dr. Chithra Devi Pandey, Pr. Scientist, DGC	Member
5.	Dr. Manjusha Verma, Pr. Scientist, DGR	Member
6.	Dr Badal Singh, Sr. Scientist, DGE	Member
7.	Chief Administrative Officer (SG)/Nominee	Member
8.	Comptroller/Nominee	Member
9.	Sr. F&AO	Member
10.	AAO (Purchase)	Member Secretary

Functions:

- To examine the purchase proposals exceeding Rs. 2.5 lakh and submit recommendations.
- Submit monthly progress report to the Director.
- To prioritize the equipment to be purchased.

2. TBEC COMMITTEE

1.	Dr. S K Yadav, Principal Scientist	Chairperson
2.	Dr. Lalit Arya, Principal Scientist, DGR	Member
3.	Dr. Sherry R Jacob, Sr. Scientist, DGC	Member
4.	Dr. Monika Singh, Sr. Scientist, DGR	Member
5.	Dr. Padmavati Ganpat Gore, DGC	Member
6.	Sr. F&AO	Member
7.	AAO (Purchase)	Member Secretary

Functions:

- To open quotation/tender invited by purchase and other sections of the Bureau.
- To evaluate technical specifications of items/equipment, etc.
- To open price/financial bids.
- Submit monthly progress report to the Director.

3. PUBLICATION COMMITTEE

1.	Dr.Sunil Archak, Principal Scientist, &In charge, AKMU	Chairperson
2.	Dr.ManjushaVarma, Pr. Scientist, DGR	Member
3.	Dr. Rajkumar S, Pr. Scientist, DGR	Member
4.	Dr. Sherry R Jacob, Senior Scientist, DGC	Member
5.	Dr. Mamta Singh, Scientist, DGE	Member
6.	Dr.Badal Singh, Scientist, DGR	Member
7.	Dr. KuldeepTripathi, Scientist, DGE	Member
8.	Dr.K.Pradheep, Principal Scientist, RS, Thrissur	Member
9.	Dr. Mohar Singh, OIC, RS, Shimla	Member
10.	Dr. Amit Kumar Singh, Scientist, DGR	Member Secretary

Functions:

- Finalization of tender document for printing of NBPGR publications for ARC, checking printing specifications for various publications as per ARC.
- To review NBPGR publications other than research papers and submission of recommendation for suitable publication for approval of the Director.
- Issuance of circular for collection of material and preparation of Annual Report (compilation, editing and proof reading), and its timely publication.
- To collate, compile and edit the information for timely publication of Newsletter.
- To collate, compile and edit the information for ICAR publications and timely submission to ICAR.
- Submit monthly progress report to the Director.

4. UNSERVICABLE, SURPLUS, OBSOLETE STORE CONDEMNATION COMMITTEE

1.	Dr. S K Kaushik, Pr. Scientist, DGE	Chairperson
2.	Dr.Lalit Arya, Pr. Scientist, DGR	Member
3.	Dr. Z. Khan, Senior Scientist, DPQ	Member
4.	Dr. Puran Chand, Senior Scientist, DPEGC	Member
5.	Dr.R Parimalan, Senior Scientist, DGR	Member
6.	Sr. F&AO/Nominee	Member
7.	AO (Stores)	Member Secretary

Functions:

- To examine the proposals for declaring various store items as unserviceable and fixing the reserve price for each unserviceable, surplus, obsolete store item and submission to the recommendation for auction.
- Submit monthly progress report to the Director.

5. FOREIGN ASSIGNMENT COMMITTEE

1.	Director, ICAR-NBPGR	Chairperson
2.	Head, Division of Germplasm Conservation	Member
3.	Head, Division of Plant Quarantine	Member
4.	Head, Division of Germplasm Evaluation	Member
5.	Head, Division of Plant Exploration & Germplasm Collection	Member
6.	Head, Division of Genomic Resources	Member
7.	Sr. Administrative Officer	Member Secretary

Functions:

- a. To examine the proposals related with foreign deputation, training, etc. of the employees of the Bureau and submit recommendation for the Director's approval.
- b. Submit monthly progress report to the Director.

6. MEDICAL BILL REIMBURSEMENT COMMITTEE

1.	Dr.Mool Chand Singh, Principal Scientist, DPQ	Chairperson
2.	Dr.Chithra Devi Pandey, Principal Scientist, DGC	Member
3.	Dr. Jyoti Kumari, Principal Scientist, DGE	Member
4.	Sr F&AO's Nominee	Member
5.	Admin. Officer (Med. Bill)	MemberSecretary

Functions:

- a. To examine the medical reimbursement claims costing more than 25,000/- and submit recommendation as per CS(MA)/CGHS Rules.
- b. Submit monthly progress report to the Director.

7. INTERNAL ADMINISTRATIVE COMMITTEE

1.	Director, ICAR-NBPGR	Chairperson
2.	Chief Administrative Officer (SG)	Member
3.	Comptroller	Member
4.	Sr. Administrative Officer	Member
5.	Sr. Finance & Accounts Officer	Member
6.	F&AO	Member
7.	AO-I/AO-II	Member
8.	AAO(Estt.)	Member
9.	AAO(Purchase)	Member
10.	AAO(pension)	Member
11.	AAO(Stores) & DDO	Member
12.	OIC Vehicle	Member
13.	Estate Officer	Member
14.	Sh. Avdesh Sharma, Asstt. Admn. Officer	MemberSecretary

Functions:

- a. To review overall performance of administrative and financial staff of the Bureau and devise methods for efficiently enhancement.
- b. Submit monthly progress report to the Director.

8. MANAGEMENT ADVISORY COMMITTEE

1.	Director, ICAR-NBPGR	Chairperson
2.	Head, Division of Plant Quarantine	Member
3.	Head, Division of Germplasm Conservation	Member
4.	Head, Division of Germplasm Evaluation	Member
5.	Head, Division of Plant exploration & Germplasm Collection	Member
6.	Head, Division of Genomic Resources	Member
7.	In-Charge, Germplasm Exchange Policy Unit	Member
8.	In-Charge, AKMU	Member

9.	Nodal Officer, PME Cell	Member
10.	Sr. F&AO	Member
11.	AO-I/AO-II	Member
12.	Sr. Administrative Officer	Member Secretary

Functions:

- To review overall performance of the Bureau.
- Submit monthly progress report to the Director.

9. WORKS, ESTATE AND MAINTENANCE COMMITTEE

1.	Dr. PK Singh, Head, DPEGC	Chairperson
2.	Dr. Amit Kumar Singh, Scientist, DGR	Member
3.	Dr. Pardeep Kumar, Scientist, DPQ	Member
4.	Dr. Surender Singh, CTO, GEPU & Estate Officer	Member
5.	Mr. Umesh Kumar, LDC	Member
6.	Mr. Mahesh Ram, Skilled Supporting Staff, GED	Member
7.	AAO Estate	Member
8.	Mr. Arun Kumar, Technical Officer,	Member Secretary

Functions:

- To examine the proposals related to execution of works and maintenance of office/residential quarters, security, canteen, guest house and allotment of quarters.
- Submit monthly progress report to the Director.

10. STORE VERIFICATION COMMITTEE

1.	Dr. Kavita Gupta, Pr. Scientist, DPQ	Chairperson
2.	Dr. GD Harish, Scientist, DGC	Member
3.	Dr. DP Wankhede, Scientist, DGR	Member
4.	Dr. Kuldeep Tripathi, Scientist, DGE	Member
5.	Dr. Raj Kiran, Scientist, DPQ	Member
6.	AO Store	Member
7.	AOO Store	Member Secretary

Functions:

- To physically verify the goods received (quality and quantity) as per the supply order placed by the NBPGR.
- Submit monthly progress report to the Director.

11. HIGHER STUDY COMMITTEE

1.	Dr. Sunil Archak, Pr. Scientist, Incharge AKMU	Chairperson
2.	Dr. KP Mohapatra, Principal Scientist, DGE	Member
3.	Dr. R Parimalan, Sr. Scientist, DGR	Member
5.	Dr. Kuldeep Tripathi, Scientist, DGR	Member
4.	AAO (Estt.)	Member Secretary

Functions:

- a. To examine the proposals related to higher study.Ph.D. etc. of employees of the bureau and submit recommendations.
- b. Submit monthly progress report to the Director.

12. SCREENING COMMITTEE FOR ASSESSMENT OF PROPOSALS FOR PROMOTION OF SCIENTISTS

1.	Dr. Kavita Gupta In charge PME	Chairperson
2.	Dr. KC Bhat, Pr. Scientist, DPEGC	Member
3.	Dr Chithra Devi Pandey, Pr. Scientist, DGC	Member
4.	Dr. S Rajkumar, Principal Scientist, DGR	Member
5.	Dr. Vartika Srivastava, Scientist, DGC	Member
6.	Dr. Kuldeep Tripathi, Scientist, DGE	Member
7.	Dr. Pooja Kumari, Scientist, DPQ	Member
8.	AO, Establishment	Member Secretary

Functions:

- a. To examine the Proforma for assessment of Scientists under CAS and submit the recommendations.
- b. Submit monthly progress report to the Director.

13.FARM PRODUCE DISPOSAL COMMITTEE

1.	Dr. S.K. Yadav, Pr. Scientist, GEX	Chairperson
2.	Dr. K P Mohapatra, Principal Scientist	Member
3.	Dr. B.L. Meena, Senior Technical Officer, GED	Member
4.	AO Store/Nominee	Member
5.	F&AO/Nominee	Member
6.	Dr. Bhopal Singh Panwar, Senior Technical Officer, GED	Member Secretary

Functions:

- a. To recommend the modalities for disposal of farm produce at Issapur and IARI/HQ Farm at prevailing market rate/Govt. Rate, etc.
- b. Submit monthly progress report to the Director.

14.TRANSFER RECOMMENDATION COMMITTEE

1.	Head Division of Plant Exploration& Germplasm Collection	Chairperson
2.	Head, Division of Germplasm Conservation	Member
3.	Head, Division of Plant Quarantine	Member
4.	Head, Division of Plant Evaluation	Member
5.	Head, Division of Genomic Resources	Member
6.	In-charge, Germplasm Exchange Unit	Member
7.	In-charge, PME Cell	Member
8.	SAO	Member Secretary

Functions:

- a. To examine the request of employees of the Bureau from time to time for their inter-institutional/ intra-institutional transfer and submit recommendations.
- b. Submit monthly progress report to the Director.

15. SPECIFICATION COMMITTEE

1.	Dr. Sandhya Gupta, Principal Scientist	Chairperson
2.	Dr. D.P Semwal, Pr. Scientist, DPEGC	Member
3.	Dr. J Aravind, Scientist, DGC	Member
4.	Dr. Gayacharan Scientist, DGR	Member
5.	Dr. Pradeep Kumar, Scientist, DPQ	Member Secretary

Functions:

- To examine the specification of scientific equipment approved under Plan/Externally funded schemes.
- Submit monthly progress report to the Director.

16. EXHIBITION/MELA COMMITTEE

1.	Dr. R K Gautam, Head, GED	Chairperson
2.	Dr. MK Rana, Principal Scientist, DGR	Member
3.	Dr. Vartika Srivastava, Pr Scientist, DGE	Member
4.	Dr. K P Mohapatra, Pr. Scientist, DGE	Member
5.	Dr. Bharat Gawade, Scientist , PQD	Member
6.	Dr. Pragya, Scientist, GEX	Member
7.	Dr Pawan Malav, Scientist, DPGEC	Member
8.	Mr. Arun Sharma, Senior Technical Assistant, Director Technical Cell	Member
9.	Mr. A.D. Sharma, Assistant Chief Technical Officer, GCD	Member
10.	Dr. Gowthami R., Scientist, TCCU	Member

Functions:

- Facilitating Bureau's participation in Krishi mela (IARI) and meals/fairs/exhibitions/plant shows organized by other organizations, if invitation received.
- Preparation of charts/models/posters for display at the venue.
- Assemblage of printed information of bureau for distribution.
- Printing of PGR Information (PGR Registration/ Bureau's salient contributions in relation to farming community/school children/general public (in Hindi) for distribution, as per the requirement.
- Facilitating live material for display through assemblage (from regional stations/headquarters).

17. SPORTS COMMITTEE

1.	Dr. Sushil Pandey, Pr. Scientist, DGC	Chairperson
2.	Dr. Jyoti Kumar, Pr. Scientist, DGE	Member
3.	Dr R Gowthami, Scientist, DGC	Member
4.	Dr. N.S. Panwar, Chief Technical Officer, DPEGC	Member
5.	Dr. Surendra Singh Ranga, Chief Technical Officer, GEPU	Member
6.	Mr. Arun Sharma, Senior Technical Assistant, Director Technical Cell	Member
7.	Dr Sadhana Maurya, Technical Assistant, DPQ	Member
8.	Ms Sanjoo Verma, AAO	Member

9.	IJSC Representative	Member
10.	AAO (Cdn.)	Member Secretary

Functions:

- Selection of contingent for sports meet organized by the Council.
- Procurement of items required for sports events.
- To organize sports events in the Bureau.

18. COMMITTEE FOR MANAGEMENT OF BIO-HAZARDOUS WASTES

1.	Dr. Ambika B. Gaikwad, Pr. Scientist, DGR	Chairperson
2.	Dr. Anjali Kak, Pr. Scientist, DGC	Member
3.	Dr. Jameel Akhtar, Principal Scientist, DPQ	Member
4.	Dr. Jyoti Kumari, Principal Scientist, DGE	Member
5.	Dr. Sangita Bansal, Pr. Scientist, TCCU	Member
6.	Dr. Yasin, Scientist, DGR	Member
7.	Dr. Monika Singh, Scientist, DGR	Member Secretary

Functions:

- Management of safe disposal of hazardous wastes.

19. INSTITUTE BIOSAFETY COMMITTEE (IBSC)

1.	Dr. GP Singh, Director	Chairperson
2.	Dr. Sabhyata Bhatia, Scientist VII, NIPGR, New Delhi	DBT Nominee
3.	Dr. Paramjit Khurana	Outside Expert
4.	Dr. V. Celia Chalam, Head, DPQ	Internal Member
5.	Dr. Kavita Gupta, Pr Scientist, DPQ	Internal Member
6.	Dr. Monika Singh, Scientist, DGR	Internal Member
7.	Dr. Anita Shrivastava, Medical Officer In charge, IARI, Pusa Campus, New Delhi	Biosafety Officer/Medical Doctor
8.	Dr. Mukesh Rana, Principal Scientist, DGR	Member Secretary

Functions:

- IBSC reviews all recombinant research carried out by an organization depending upon the category of experiments.
- IBSC can simply note the information provided by PI, give permission before start of the experiments or forward it to RCGM for approval as per the Recombinant DNA Safety Guidelines.

20. WOMEN WELFARE COMMITTEE

1.	Dr. V Celia Chalam, Head, DPQ	Chairperson
3.	Mrs. Neha Agrawal, Sr. Administrative Officer, NBPGR	Member
4.	Dr. Sangita Bansal, Pr. Scientist, DGC	Member
5.	Ms. Rita Gupta, Senior Technical Officer, DPEGC	Member
6.	Ms. Sangeeta Gambhir, AAO	Member
7.	Ms. Geeta Devi, Skilled Support Staff, DGC	Member
8.	Dr. Sherry R Jacob, Sr Scientist, DGC	Member Secretary

Functions:

- a. Look into the welfare of women staff..

21. ITMC (INSTITUTIONAL TECHNOLOGY MANAGEMENT COMMITTEE)/CONSULTANCY

1.	Director, ICAR-NBPGR	Chairperson
2.	Head, Division of Plant Quarantine	Member
3.	Head, Division of Germplasm Conservation	Member
4.	Head, Division of Germplasm Evaluation	Member
5.	Head, Division of Plant Exploration & Germplasm Collection	Member
6.	Head, Division of Genomic Resources	Member
8.	In-Charge, Germplasm Exchange and Policy Unit	Member
9.	Nodal Officer, PME Cell	Member
10.	Member Secretary, RAC	Member
11.	Member Secretary IRC	Member
12.	External Expert (CEO, Agrinnovate)	Member
13.	Dr. Sandeep Kumar, PS, DGE	Member Secretary

Functions:

- a. To examine the proposals related with consultancy Project as per Johl Committee Recommendations and submit recommendations on a case-to-case basis.
- b. Submit monthly progress report to the Director.

22. AUDIT PARA- AND ADVANCE SETTLEMENT COMMITTEE

1.	Director, ICAR-NBPGR	Chairperson
2.	CAO (SG)	Member
3.	Comptroller, NBPGR	Member
4.	Officer Concerned	Member
5.	AO (2)	Member Secretary

Functions:

- a. To review outstanding audit paras and settlements thereof.
- b. To review outstanding advances and settlements thereof.

23. ISO COMMITTEE

1.	Dr. Anjali Kak, Pr. Scientist, GED	MR,ISO
2.	Dr. Sandeep Kumar, Pr. Scientist, GED	Coordinator, ISO
3.	Dr. Rajesh Kumar, Pr. Scientist, DGR	Coordinator, ISO
4.	AO-I	Coordinator

Functions:-

- a. To maintain ISO standards of the Bureau.

Further, it has been decided by the Director, NBPGR that in the absence of Chairman (on tour or on leave) the senior most member of the committee will act as chairman.



(Avdhesh Kumar)
Asstt. Admn. Officer

Copy to :-

1. All Officer above (By name).
2. All HOD/Incharges, ICAR-NBPGR, New Delhi.
3. All, OIC's, ICAR-NBPGR, Regional Stations/Base Centre.
4. PPS to the Director, ICAR-NBPGR, New Delhi.
5. PA to CAO(SG), ICAR-NBPGR, New Delhi.
6. PA to Comptroller, ICAR-NBPGR, New Delhi.
7. PA to SAO, ICAR-NBPGR, New Delhi.



भा0 कृ0 अ0 प0-राष्ट्रीय पादप आनुवांशिक संसाधन ब्यूरो
ICAR-National Bureau of Plant Genetic Resources
पूसा परिसर नई दिल्ली-110012
Pusa Campus, New Delhi - 110012



हर कदम, हर जगर
किसानों का हमसफर
सकृपस कृषि संसाधन परिसर

स्वच्छ भारत अभियान
SWACHH BHARAT MISSION



Agrésearch with a human touch

01st October, 2011 to 02nd October, 2019

Phone: 011-25802832(O)

E-mail : avdhesh.kumar@icar.gov.in

No. CDN/2008/Committee

Dated: 28th June, 2023

OFFICE ORDER

In partial modification of Office Order No. CDN/2008/Committee dated 27.06.2023, the Director, ICAR-NBPGR, New Delhi is decided to make partial modification in the following committees with immediate effect until further orders:-

1. TBEC COMMITTEE

1.	Dr. Celia Chalam Vasimalla, Pr. Scientist & Head, DPQ	Chairperson
2.	Dr. S K Yadav, Principal Scientist, GEPU	Co-Chair
3.	Dr. Lalit Arya, Principal Scientist, DGR	Member
4.	Dr. Sherry R Jacob, Sr. Scientist, DGC	Member
5.	Dr. Monika Singh, Sr. Scientist, DGR	Member
6.	Dr. Padmavati Ganpat Gore, DGC	Member
7.	Sr. F&AO	Member
8.	AAO (Purchase)	Member Secretary

Functions:-

- To open quotation/tender invited by purchase and other sections of the Bureau.
- To evaluate technical specifications of items/equipment, etc.
- To open price/financial bids.
- Submit monthly progress report to the Director.

2. SPECIFICATION COMMITTEE

1.	Dr. Sandhya Gupta, Principal Scientist	Chairperson
2.	Dr. D.P Semwal, Pr. Scientist, DPEGC	Member
3.	Dr. J Aravind, Scientist, DGC	Member
4.	Dr. Gayacharan Scientist, DGR	Member
5.	Dr. S. Rajkumar, Sr. Scientist, DGR	Member
6.	Dr. Pradeep Kumar, Scientist, DPQ	Member Secretary

Functions:-


- To examine the specification of scientific equipment approved under Plan/Externally funded schemes.
- Submit monthly progress report to the Director.

3. WORKS, ESTATE AND MAINTENANCE COMMITTEE

1.	Dr. PK Singh, Head, DPEGC	Chairperson
2.	Dr. Amit Kumar Singh, Scientist, DGR	Member
3.	Dr. Pardeep Kumar, Scientist, DPQ	Member
4.	Dr. Surender Singh, CTO, GEPU & Estate Officer	Member
5.	Mr. Umesh Kumar, LDC	Member
6.	Mr. Mahesh Ram, Skilled Supporting Staff, GED	Member
7.	Mr. Arun Kumar, Technical Officer,	Member
8.	AAO Estate	Member Secretary

Functions:

- c. To examine the proposals related to execution of works and maintenance of office/residential quarters, security, canteen, guest house and allotment of quarters.
- d. Submit monthly progress report to the Director.


(Avdhesh Kumar)
Asstt. Admn. Officer

Copy to:-

1. All Officers above (By name).
2. All HOD's/ In-charges, ICAR-NBPGR, New Delhi.
3. All OIC's, ICAR-NBPGR, Regional Stations/Base Centre.
4. PPS to the Director, ICAR-NBPGR, New Delhi.
5. PA to CAO (SG), ICAR-NBPGR, New Delhi.
6. PA to Comptroller, ICAR-NBPGR, New Delhi.
7. PA to SAO, ICAR-NBPGR, New Delhi.